



## **Tuscaloosa Research & Education Advancement Corporation**

VA Medical Center  
3701 Loop Road East (151C)  
Tuscaloosa, AL 35404

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# **TREAC Policy**

## **Research Reimbursement Policy**

### **Process for TREAC to Reimburse TVAMC for Non-routine Patient Care Services**

This procedure applies to all extramurally-funded research projects administered by TREAC, regardless of source (e.g., private industry, voluntary health organizations, NIH or other federal grants). It covers all research projects approved for conduct by the Tuscaloosa VA Medical Center that involve provision of medical care services, such as clinical, support, or diagnostic.

Research use of such services consists of:

1. Services provided over and above standard medical care for an eligible veteran;
2. Services provided to a non-veteran participating in a research project (except those provided under 38 CFR §17.85).

Prior to approval of a study, investigators should notify each required service of their intent and seek agreement with them to collaborate in the study. This review and approval will ensure the service has the wherewithal to provide the required study procedures or medications.

At this stage, the investigator or designee should verify the exact charge per procedure or cost for medication. The charge will be the actual cost to the Medical Center.

These written agreements, signed by the service chief or designee and by the investigator and study coordinator, become a part of the approval packet for the R&D Committee.

After the approved study commences, on a periodic basis, the service will compile an invoice of charges from research usage and present it to TREAC for payment. The invoice will include the service's fund control point which is to be reimbursed. TREAC will prepare an expense report and check payable to the Tuscaloosa VA Medical Center with the appropriate fund control point noted in the memo section. The check will be paid to the agent cashier. A copy of the expense report and invoice will be filed in the project's expense file located in the TREAC administrative office.